

PROJECT MANAGEMENT | COURSE BROCHURE

Agile Project Management: Planning and Delivery

5 days | Classroom training | English

SMART HORIZON

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Course content

Why attend

This course provides a comprehensive exploration of Agile Project Management, focusing on effective planning and delivery techniques. Participants will learn to implement Agile methodologies, enhance team collaboration, and deliver projects that meet stakeholder expectations in a dynamic environment.

Agile Project Management addresses the challenge of rapidly changing project requirements and stakeholder demands. Traditional project management methods often fall short in these scenarios, leading to missed deadlines, budget overruns, and unsatisfied clients. This course equips participants with Agile principles and practices, enabling them to adapt and respond effectively to changes throughout the project lifecycle. Participants will learn to implement iterative planning, manage stakeholder expectations, and enhance team collaboration, which are critical for delivering successful projects in fast-paced environments. By mastering these skills, professionals can significantly improve their project outcomes and client satisfaction.
Practical exercises simulate real-world project scenarios, allowing participants to apply Agile frameworks such as Scrum and Kanban. They will learn to facilitate Agile ceremonies, prioritise backlogs, and deliver incremental value to stakeholders. Additionally, participants will engage in risk assessment and mitigation strategies, ensuring that potential issues are addressed proactively. By mastering these capabilities, participants will enhance their project delivery skills, improve team dynamics, and ultimately contribute to the success of their organisations. The course emphasises the importance of continuous improvement and adaptability, ensuring that participants are well-prepared to lead Agile teams effectively and drive project success.

Professional Problems This Course Is Designed to Solve

- Delivery plans that cannot adapt to changing requirements.
- Backlogs without clear priorities or useful acceptance criteria.
- Team practices that do not support feedback and incremental delivery.

Course methodology

The course employs a blend of interactive workshops, case studies, and hands-on simulations to build participants' Agile capabilities. Each day includes practical exercises where participants will work in teams to solve project challenges using Agile methodologies. For instance, they will create user stories, manage sprint backlogs, and conduct retrospectives. Learning evidence includes the creation of project artefacts such as user stories, sprint backlogs, and project plans, which participants will develop and refine throughout the course. This approach ensures that participants not only learn the theory behind Agile but also gain the practical skills necessary to implement Agile practices in their own projects.



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Course objectives

By the end of this course, participants will be able to:
• Analyse Agile principles and their impact on project delivery in dynamic environments.
• Design a project plan using Scrum methodology, including defined roles and ceremonies for team collaboration.
• Prioritise a product backlog based on stakeholder needs, project goals, and value delivery.
• Construct user stories that effectively capture project requirements and acceptance criteria for development.
• Assess team dynamics and identify strategies for improving collaboration and communication in Agile settings.
• Justify the selection of Agile tools and techniques for specific project scenarios and team capabilities.
• Evaluate project risks and develop mitigation strategies within an Agile framework to ensure project success.
• Implement continuous improvement practices through Agile retrospectives to enhance team performance.

Target audience

This course is suitable for:
• Project Managers seeking to adopt Agile methodologies for improved project delivery.
• Team Leaders responsible for Agile project delivery and team performance.
• Business Analysts involved in requirement gathering and stakeholder engagement in Agile projects.
• Product Owners focused on maximising product value through Agile practices and stakeholder collaboration.

Target competencies

Participants will develop competencies in:
• Facilitating Agile ceremonies and meetings effectively to enhance team engagement.
• Creating and managing product backlogs for Agile projects to ensure prioritisation of tasks.
• Developing user stories and acceptance criteria that align with stakeholder needs and project goals.
• Implementing iterative planning and delivery cycles to adapt to changing project requirements.
• Enhancing team collaboration and communication in Agile settings to improve project outcomes.
• Utilising Agile tools for project tracking and reporting to maintain transparency and accountability.
• Evaluating project risks and developing mitigation strategies to address potential challenges.

Course outline

Day 1: Introduction to Agile Principles

Applied activity: In small groups, participants will analyse a case study of a failed project using traditional methods. They will identify key issues and discuss how Agile principles could have improved the outcome, focusing on adaptability and stakeholder engagement.
Output: A report summarising findings and proposed Agile solutions.



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09:00–09:54	Overview of Agile methodologies and frameworks, including Scrum and Kanban.
09:54–10:48	Key principles of the Agile Manifesto and their relevance to project management.
10:48–11:00	Benefits of Agile over traditional project management approaches in dynamic environments.
11:00–11:30	**Coffee break**
11:30–12:12	Benefits of Agile over traditional project management approaches in dynamic environments. (continued)
12:12–13:06	Understanding roles in Agile teams: Scrum Master, Product Owner, Development Team.
13:06–14:00	Agile project lifecycle and phases, including planning, execution, and review.

Day 2: Scrum Framework and Roles

Applied activity: Participants will simulate a Sprint Planning meeting, creating a sprint backlog based on a set of user stories. They will role-play as Scrum Master, Product Owner, and team members to understand their responsibilities and interactions.
Output: A completed sprint backlog and a plan for the upcoming sprint.

09:00–09:54	Detailed exploration of the Scrum framework and its components, including roles and responsibilities.
09:54–10:48	Roles and responsibilities of Scrum Master, Product Owner, and Development Team members in project success.
10:48–11:00	Scrum ceremonies: Sprint Planning, Daily Stand-up, Sprint Review, and Retrospective, and their importance.
11:00–11:30	**Coffee break**
11:30–12:12	Scrum ceremonies: Sprint Planning, Daily Stand-up, Sprint Review, and Retrospective, and their importance. (continued)
12:12–13:06	Creating a Scrum board and managing sprints effectively to track progress and issues.
13:06–14:00	Common challenges in Scrum implementation and strategies for overcoming them.

Day 3: User Stories and Backlog Management

Applied activity: Participants will work in pairs to create user stories based on a fictional product. They will then prioritise these stories in a backlog session, considering stakeholder input and project objectives to ensure alignment.
Output: A prioritised product backlog with user stories and acceptance criteria.



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09:00–09:54	Crafting effective user stories and acceptance criteria that align with stakeholder needs.
09:54–10:48	Techniques for prioritising the product backlog, including MoSCoW and Kano models.
10:48–11:00	Understanding the importance of stakeholder engagement in backlog refinement and prioritisation.
11:00–11:30	**Coffee break**
11:30–12:12	Understanding the importance of stakeholder engagement in backlog refinement and prioritisation. (continued)
12:12–13:06	Tools for managing and tracking the backlog, such as JIRA or Trello.
13:06–14:00	Best practices for maintaining a healthy backlog and ensuring it reflects project goals.

Day 4: Agile Estimation and Planning

Applied activity: Participants will estimate user stories using story points and create a release plan for a fictional project, considering team capacity and velocity. They will discuss how to adjust plans based on potential risks and stakeholder feedback.
Output: A release plan with estimated timelines, milestones, and risk mitigation strategies.

09:00–09:54	Techniques for estimating effort in Agile projects: Story Points, T-shirt sizing, and planning poker.
09:54–10:48	Creating a release plan based on Agile principles and team velocity.
10:48–11:00	Using burndown charts for tracking progress and adjusting plans.
11:00–11:30	**Coffee break**
11:30–12:12	Using burndown charts for tracking progress and adjusting plans. (continued)
12:12–13:06	Adjusting plans based on team velocity and feedback from stakeholders.
13:06–14:00	Risk management in Agile projects, including identifying and mitigating risks.

Day 5: Integrating Agile Practices

Applied activity: In teams, participants will develop a comprehensive Agile project plan for a fictional project, integrating all learned concepts and practices. They will present their plan to the group for feedback, focusing on adaptability and stakeholder engagement.
Output: A complete Agile project plan including roles, backlog, release strategy, and risk management.

09:00–09:54	Combining Agile methodologies with other project management approaches for hybrid models.
09:54–10:48	Scaling Agile practices for larger projects and teams, including the use of SAFe or LeSS frameworks.



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10:48–11:00	Continuous improvement: Retrospectives and feedback loops to enhance team performance.
11:00–11:30	**Coffee break**
11:30–12:12	Continuous improvement: Retrospectives and feedback loops to enhance team performance. (continued)
12:12–13:06	Implementing Agile tools for tracking and reporting project progress effectively.
13:06–14:00	Case studies of successful Agile implementations and lessons learned.

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.

Dates, venues and fees

Current published course plans. Fees are per participant in EUR, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (EUR)
Istanbul Confirmed dates	9 Nov 2026	13 Nov 2026	**€2,650.-**
Online Confirmed dates	9 Nov 2026	13 Nov 2026	**€1,250.-**
Amsterdam Confirmed dates	23 Nov 2026	27 Nov 2026	**€2,540.-**
Online Confirmed dates	23 Nov 2026	27 Nov 2026	**€1,250.-**
Singapore Confirmed dates	7 Dec 2026	11 Dec 2026	**€2,820.-**
Online Confirmed dates	7 Dec 2026	11 Dec 2026	**€1,250.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
London Confirmed dates	14 Dec 2026	18 Dec 2026	**€2,450.–**
Online Confirmed dates	14 Dec 2026	18 Dec 2026	**€1,250.–**
Dubai Confirmed dates	11 Jan 2027	15 Jan 2027	**€3,150.–**
Online Confirmed dates	11 Jan 2027	15 Jan 2027	**€1,250.–**
Vienna Confirmed dates	18 Jan 2027	22 Jan 2027	**€2,940.–**
Online Confirmed dates	18 Jan 2027	22 Jan 2027	**€1,250.–**
Frankfurt Confirmed dates	25 Jan 2027	29 Jan 2027	**€2,650.–**
Online Confirmed dates	25 Jan 2027	29 Jan 2027	**€1,250.–**
Kuala Lumpur Confirmed dates	8 Feb 2027	12 Feb 2027	**€1,450.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	8 Feb 2027	12 Feb 2027	**€1,250.–**
Paris Confirmed dates	22 Feb 2027	26 Feb 2027	**€2,860.–**
Online Confirmed dates	22 Feb 2027	26 Feb 2027	**€1,250.–**
Istanbul Confirmed dates	8 Mar 2027	12 Mar 2027	**€2,650.–**
Online Confirmed dates	8 Mar 2027	12 Mar 2027	**€1,250.–**
Rome Confirmed dates	15 Mar 2027	19 Mar 2027	**€2,450.–**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**€1,250.–**
Amsterdam Confirmed dates	22 Mar 2027	26 Mar 2027	**€2,540.–**
Online Confirmed dates	22 Mar 2027	26 Mar 2027	**€1,250.–**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Singapore Confirmed dates	12 Apr 2027	16 Apr 2027	**€2,820.-**
Online Confirmed dates	12 Apr 2027	16 Apr 2027	**€1,250.-**
London Confirmed dates	26 Apr 2027	30 Apr 2027	**€2,450.-**
Online Confirmed dates	26 Apr 2027	30 Apr 2027	**€1,250.-**
Dubai Confirmed dates	10 May 2027	14 May 2027	**€3,150.-**
Online Confirmed dates	10 May 2027	14 May 2027	**€1,250.-**
Barcelona Confirmed dates	17 May 2027	21 May 2027	**€2,840.-**
Online Confirmed dates	17 May 2027	21 May 2027	**€1,250.-**
Frankfurt Confirmed dates	24 May 2027	28 May 2027	**€2,650.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	24 May 2027	28 May 2027	**€1,250.–**
Kuala Lumpur Confirmed dates	14 Jun 2027	18 Jun 2027	**€1,450.–**
Online Confirmed dates	14 Jun 2027	18 Jun 2027	**€1,250.–**
Paris Confirmed dates	21 Jun 2027	25 Jun 2027	**€2,860.–**
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**€1,250.–**
Istanbul Confirmed dates	12 Jul 2027	16 Jul 2027	**€2,650.–**
Online Confirmed dates	12 Jul 2027	16 Jul 2027	**€1,250.–**
Rome Confirmed dates	19 Jul 2027	23 Jul 2027	**€2,450.–**
Online Confirmed dates	19 Jul 2027	23 Jul 2027	**€1,250.–**



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Dates, venues and fees (continued)

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Amsterdam Confirmed dates	26 Jul 2027	30 Jul 2027	**€2,540.-**
Online Confirmed dates	26 Jul 2027	30 Jul 2027	**€1,250.-**
Singapore Confirmed dates	9 Aug 2027	13 Aug 2027	**€2,820.-**
Online Confirmed dates	9 Aug 2027	13 Aug 2027	**€1,250.-**
London Confirmed dates	23 Aug 2027	27 Aug 2027	**€2,450.-**
Online Confirmed dates	23 Aug 2027	27 Aug 2027	**€1,250.-**
Cape Town Confirmed dates	6 Sept 2027	10 Sept 2027	**€1,890.-**
Online Confirmed dates	6 Sept 2027	10 Sept 2027	**€1,250.-**
Dubai Confirmed dates	13 Sept 2027	17 Sept 2027	**€3,150.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	13 Sept 2027	17 Sept 2027	**€1,250.–**
Frankfurt Confirmed dates	20 Sept 2027	24 Sept 2027	**€2,650.–**
Online Confirmed dates	20 Sept 2027	24 Sept 2027	**€1,250.–**
Kuala Lumpur Confirmed dates	11 Oct 2027	15 Oct 2027	**€1,450.–**
Online Confirmed dates	11 Oct 2027	15 Oct 2027	**€1,250.–**
Paris Confirmed dates	25 Oct 2027	29 Oct 2027	**€2,860.–**
Online Confirmed dates	25 Oct 2027	29 Oct 2027	**€1,250.–**
Istanbul Confirmed dates	8 Nov 2027	12 Nov 2027	**€2,650.–**
Online Confirmed dates	8 Nov 2027	12 Nov 2027	**€1,250.–**



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Dates, venues and fees (continued)

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Cape Town Confirmed dates	15 Nov 2027	19 Nov 2027	**€1,890.–**
Online Confirmed dates	15 Nov 2027	19 Nov 2027	**€1,250.–**
Amsterdam Confirmed dates	22 Nov 2027	26 Nov 2027	**€2,540.–**
Online Confirmed dates	22 Nov 2027	26 Nov 2027	**€1,250.–**
Singapore Confirmed dates	6 Dec 2027	10 Dec 2027	**€2,820.–**
Online Confirmed dates	6 Dec 2027	10 Dec 2027	**€1,250.–**
London Confirmed dates	13 Dec 2027	17 Dec 2027	**€2,450.–**
Online Confirmed dates	13 Dec 2027	17 Dec 2027	**€1,250.–**



Course content

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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