

AUDITING AND GOVERNANCE RISK AND COMPLIANCE | COURSE BROCHURE

# Internal Audit for Small Audit Functions

5 days | Classroom training | English

**SMART HORIZON**

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# Course content

## Why attend

Small audit teams must cover broad risks with limited people and budgets. This course helps small internal audit functions maximise impact: prioritising risks, efficient audit methods, co-sourcing, using analytics and technology, meeting standards proportionately and building credibility.

Small teams cannot do everything, so they must choose wisely. You will learn practical ways to deliver strong assurance with limited resources.

## Professional Problems This Course Is Designed to Solve

- Difficulty translating subject knowledge into practical workplace decisions.
- Inconsistent approaches to the activities covered in the course outline.
- Lack of a structured plan for applying and reviewing new skills.

## Course methodology

Planning exercises, case studies of small functions, peer discussion and toolkits.

## Course objectives

By the end of this course, participants will be able to:
- Prioritise audit coverage with limited resources
- Use efficient audit methods
- Decide when to co-source or outsource
- Leverage analytics and simple tools
- Meet professional standards proportionately
- Build credibility with management and committees

## Target audience

This course is suitable for:
- Heads of small audit functions
- Sole internal auditors
- Audit managers in small organisations
- Audit committee members
- Finance managers with audit duties



# Course content

## Target competencies

Participants will develop competencies in:

- Prioritisation
- Efficiency
- Resourcing decisions
- Analytics
- Stakeholder management

## Course outline

### Day 1: Small Function Challenges

| | |
|---|---|
| **09:00–10:08** | Coverage and independence |
| **10:08–11:00** | Expectations |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Expectations (continued) |
| **11:45–12:53** | Self-assessment |
| **12:53–14:00** | Exercise |

### Day 2: Prioritisation

| | |
|---|---|
| **09:00–10:08** | Risk-based planning |
| **10:08–11:00** | Rotation |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Rotation (continued) |
| **11:45–12:53** | Limited reviews |
| **12:53–14:00** | Workshop |

### Day 3: Efficiency

| | |
|---|---|
| **09:00–10:08** | Lean audit methods |
| **10:08–11:00** | Templates |
| **11:00–11:30** | **Coffee break** |



# Course content

| | |
|---|---|
| **11:30–11:45** | Templates (continued) |
| **11:45–12:53** | Analytics |
| **12:53–14:00** | Exercise |

## Day 4: Resourcing

| | |
|---|---|
| **09:00–10:08** | Co-sourcing |
| **10:08–11:00** | Guest auditors |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Guest auditors (continued) |
| **11:45–12:53** | Skills development |
| **12:53–14:00** | Case study |

## Day 5: Standards and Credibility

| | |
|---|---|
| **09:00–10:08** | Proportionate compliance |
| **10:08–11:00** | Quality |
| **11:00–11:30** | **Coffee break** |
| **11:30–11:45** | Quality (continued) |
| **11:45–12:53** | Reporting |
| **12:53–14:00** | Action plan |

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.



# Course content

## Dates, venues and fees

Current published course plans. Fees are per participant in EUR, excluding unconfirmed taxes.

| Venue | Start date | End date | Fee (EUR) |
|---|---|---|---|
| Barcelona<br>Confirmed dates | 9 Nov 2026 | 13 Nov 2026 | **€2,840.–** |
| Online<br>Confirmed dates | 9 Nov 2026 | 13 Nov 2026 | **€1,250.–** |
| Cape Town<br>Confirmed dates | 23 Nov 2026 | 27 Nov 2026 | **€1,890.–** |
| Online<br>Confirmed dates | 23 Nov 2026 | 27 Nov 2026 | **€1,250.–** |
| Istanbul<br>Confirmed dates | 14 Dec 2026 | 18 Dec 2026 | **€2,650.–** |
| Online<br>Confirmed dates | 14 Dec 2026 | 18 Dec 2026 | **€1,250.–** |
| Kuala Lumpur<br>Confirmed dates | 18 Jan 2027 | 22 Jan 2027 | **€1,450.–** |
| Online<br>Confirmed dates | 18 Jan 2027 | 22 Jan 2027 | **€1,250.–** |
| Dubai<br>Confirmed dates | 8 Feb 2027 | 12 Feb 2027 | **€3,150.–** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (EUR) |
|---|---|---|---|
| Online<br>Confirmed dates | 8 Feb 2027 | 12 Feb 2027 | **€1,250.–** |
| Rome<br>Confirmed dates | 1 Mar 2027 | 5 Mar 2027 | **€2,450.–** |
| Online<br>Confirmed dates | 1 Mar 2027 | 5 Mar 2027 | **€1,250.–** |
| Frankfurt<br>Confirmed dates | 15 Mar 2027 | 19 Mar 2027 | **€2,650.–** |
| Online<br>Confirmed dates | 15 Mar 2027 | 19 Mar 2027 | **€1,250.–** |
| London<br>Confirmed dates | 5 Apr 2027 | 9 Apr 2027 | **€2,450.–** |
| Online<br>Confirmed dates | 5 Apr 2027 | 9 Apr 2027 | **€1,250.–** |
| Barcelona<br>Confirmed dates | 26 Apr 2027 | 30 Apr 2027 | **€2,840.–** |
| Online<br>Confirmed dates | 26 Apr 2027 | 30 Apr 2027 | **€1,250.–** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (EUR) |
|---|---|---|---|
| Dubai<br>Confirmed dates | 17 May 2027 | 21 May 2027 | **€3,150.–** |
| Online<br>Confirmed dates | 17 May 2027 | 21 May 2027 | **€1,250.–** |
| Cape Town<br>Confirmed dates | 7 Jun 2027 | 11 Jun 2027 | **€1,890.–** |
| Online<br>Confirmed dates | 7 Jun 2027 | 11 Jun 2027 | **€1,250.–** |
| Vienna<br>Confirmed dates | 21 Jun 2027 | 25 Jun 2027 | **€2,940.–** |
| Online<br>Confirmed dates | 21 Jun 2027 | 25 Jun 2027 | **€1,250.–** |
| Cape Town<br>Confirmed dates | 12 Jul 2027 | 16 Jul 2027 | **€1,890.–** |
| Online<br>Confirmed dates | 12 Jul 2027 | 16 Jul 2027 | **€1,250.–** |
| Dubai<br>Confirmed dates | 2 Aug 2027 | 6 Aug 2027 | **€3,150.–** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (EUR) |
|---|---|---|---|
| Online<br>Confirmed dates | 2 Aug 2027 | 6 Aug 2027 | **€1,250.-** |
| Vienna<br>Confirmed dates | 23 Aug 2027 | 27 Aug 2027 | **€2,940.-** |
| Online<br>Confirmed dates | 23 Aug 2027 | 27 Aug 2027 | **€1,250.-** |
| Rome<br>Confirmed dates | 13 Sept 2027 | 17 Sept 2027 | **€2,450.-** |
| Online<br>Confirmed dates | 13 Sept 2027 | 17 Sept 2027 | **€1,250.-** |
| Paris<br>Confirmed dates | 27 Sept 2027 | 1 Oct 2027 | **€2,860.-** |
| Online<br>Confirmed dates | 27 Sept 2027 | 1 Oct 2027 | **€1,250.-** |
| Amsterdam<br>Confirmed dates | 18 Oct 2027 | 22 Oct 2027 | **€2,540.-** |
| Online<br>Confirmed dates | 18 Oct 2027 | 22 Oct 2027 | **€1,250.-** |



# Course content

## Dates, venues and fees (continued)

| Venue | Start date | End date | Fee (EUR) |
|---|---|---|---|
| Rome<br>Confirmed dates | 8 Nov 2027 | 12 Nov 2027 | **€2,450.-** |
| Online<br>Confirmed dates | 8 Nov 2027 | 12 Nov 2027 | **€1,250.-** |
| London<br>Confirmed dates | 29 Nov 2027 | 3 Dec 2027 | **€2,450.-** |
| Online<br>Confirmed dates | 29 Nov 2027 | 3 Dec 2027 | **€1,250.-** |

## Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

## Contact Smart Horizon

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View the latest course details online