

PROJECT MANAGEMENT | COURSE BROCHURE

IT Project Delivery and Vendor Coordination

5 days | Classroom training | English

SMART HORIZON

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Course content

Why attend

IT projects increasingly depend on software vendors, integrators and cloud providers. This course helps project managers deliver IT projects with multiple vendors: defining scope and contracts, coordinating integrations, managing testing and data migration, handling vendor performance and planning cutover and go-live.

Many IT projects stall at the boundaries between vendors. You will learn to coordinate suppliers into one delivery team.

Professional Problems This Course Is Designed to Solve

- Difficulty translating subject knowledge into practical workplace decisions.
- Inconsistent approaches to the activities covered in the course outline.
- Lack of a structured plan for applying and reviewing new skills.

Course methodology

IT project case studies, vendor coordination simulations, test and cutover planning workshops.

Course objectives

By the end of this course, participants will be able to:

- Plan IT projects involving multiple vendors
- Define scope, responsibilities and contracts
- Coordinate integrations and dependencies
- Manage testing, data migration and quality
- Monitor and manage vendor performance
- Plan cutover, go-live and support

Target audience

This course is suitable for:

- IT project managers
- Programme managers
- IT vendor managers
- Business project leads
- PMO staff



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Target competencies

Participants will develop competencies in:

- Vendor coordination
- Integration management
- Test management
- Cutover planning
- Performance management

Course outline

Day 1: IT Project Landscape

09:00–10:08	Types of IT projects
10:08–11:00	Vendor ecosystems
11:00–11:30	**Coffee break**
11:30–11:45	Vendor ecosystems (continued)
11:45–12:53	Common failure points
12:53–14:00	Case study

Day 2: Scope and Contracts

09:00–10:08	Statements of work
10:08–11:00	Responsibility matrices
11:00–11:30	**Coffee break**
11:30–11:45	Responsibility matrices (continued)
11:45–12:53	Commercial models
12:53–14:00	Exercise

Day 3: Integration and Testing

09:00–10:08	Integration planning
10:08–11:00	Test phases
11:00–11:30	**Coffee break**



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11:30–11:45	Test phases (continued)
11:45–12:53	Defect management
12:53–14:00	Workshop

Day 4: Data Migration and Vendors

09:00–10:08	Migration strategy
10:08–11:00	Vendor performance
11:00–11:30	**Coffee break**
11:30–11:45	Vendor performance (continued)
11:45–12:53	Escalation
12:53–14:00	Simulation

Day 5: Go-Live

09:00–10:08	Cutover plans
10:08–11:00	Hypercare
11:00–11:30	**Coffee break**
11:30–11:45	Hypercare (continued)
11:45–12:53	Transition to support
12:53–14:00	Action plan

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.



Course content

Dates, venues and fees

Current published course plans. Fees are per participant in EUR, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (EUR)
Frankfurt Confirmed dates	16 Nov 2026	20 Nov 2026	**€2,650.–**
Online Confirmed dates	16 Nov 2026	20 Nov 2026	**€1,250.–**
Cape Town Confirmed dates	7 Dec 2026	11 Dec 2026	**€1,890.–**
Online Confirmed dates	7 Dec 2026	11 Dec 2026	**€1,250.–**
Paris Confirmed dates	11 Jan 2027	15 Jan 2027	**€2,860.–**
Online Confirmed dates	11 Jan 2027	15 Jan 2027	**€1,250.–**
Dubai Confirmed dates	25 Jan 2027	29 Jan 2027	**€3,150.–**
Online Confirmed dates	25 Jan 2027	29 Jan 2027	**€1,250.–**
Cape Town Confirmed dates	15 Feb 2027	19 Feb 2027	**€1,890.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	15 Feb 2027	19 Feb 2027	**€1,250.–**
Rome Confirmed dates	8 Mar 2027	12 Mar 2027	**€2,450.–**
Online Confirmed dates	8 Mar 2027	12 Mar 2027	**€1,250.–**
Dubai Confirmed dates	29 Mar 2027	2 Apr 2027	**€3,150.–**
Online Confirmed dates	29 Mar 2027	2 Apr 2027	**€1,250.–**
Barcelona Confirmed dates	19 Apr 2027	23 Apr 2027	**€2,840.–**
Online Confirmed dates	19 Apr 2027	23 Apr 2027	**€1,250.–**
Istanbul Confirmed dates	3 May 2027	7 May 2027	**€2,650.–**
Online Confirmed dates	3 May 2027	7 May 2027	**€1,250.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
London Confirmed dates	24 May 2027	28 May 2027	**€2,450.-**
Online Confirmed dates	24 May 2027	28 May 2027	**€1,250.-**
Kuala Lumpur Confirmed dates	14 Jun 2027	18 Jun 2027	**€1,450.-**
Online Confirmed dates	14 Jun 2027	18 Jun 2027	**€1,250.-**
Dubai Confirmed dates	5 Jul 2027	9 Jul 2027	**€3,150.-**
Online Confirmed dates	5 Jul 2027	9 Jul 2027	**€1,250.-**
Rome Confirmed dates	26 Jul 2027	30 Jul 2027	**€2,450.-**
Online Confirmed dates	26 Jul 2027	30 Jul 2027	**€1,250.-**
London Confirmed dates	9 Aug 2027	13 Aug 2027	**€2,450.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	9 Aug 2027	13 Aug 2027	**€1,250.-**
Vienna Confirmed dates	30 Aug 2027	3 Sept 2027	**€2,940.-**
Online Confirmed dates	30 Aug 2027	3 Sept 2027	**€1,250.-**
Amsterdam Confirmed dates	20 Sept 2027	24 Sept 2027	**€2,540.-**
Online Confirmed dates	20 Sept 2027	24 Sept 2027	**€1,250.-**
Barcelona Confirmed dates	11 Oct 2027	15 Oct 2027	**€2,840.-**
Online Confirmed dates	11 Oct 2027	15 Oct 2027	**€1,250.-**
Rome Confirmed dates	1 Nov 2027	5 Nov 2027	**€2,450.-**
Online Confirmed dates	1 Nov 2027	5 Nov 2027	**€1,250.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Vienna Confirmed dates	15 Nov 2027	19 Nov 2027	**€2,940.-**
Online Confirmed dates	15 Nov 2027	19 Nov 2027	**€1,250.-**
Cape Town Confirmed dates	6 Dec 2027	10 Dec 2027	**€1,890.-**
Online Confirmed dates	6 Dec 2027	10 Dec 2027	**€1,250.-**

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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