

OPERATIONS & SUPPLY CHAIN | COURSE BROCHURE

Public Procurement Principles and Practice

5 days | Classroom training | English

SMART HORIZON

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Course content

Why attend

Public procurement must deliver value for money while ensuring transparency, fairness and accountability. This course covers public procurement principles, legal frameworks, procurement methods and thresholds, tender documents, evaluation, contract award and challenges, e-procurement and integrity in public purchasing.

Errors in public procurement lead to audit findings, legal challenges and lost public trust. You will learn compliant and effective practice.

Professional Problems This Course Is Designed to Solve

• Difficulty translating subject knowledge into practical workplace decisions.
• Inconsistent approaches to the activities covered in the course outline.
• Lack of a structured plan for applying and reviewing new skills.

Course methodology

Regulatory briefings, case studies, tender document review, evaluation exercises and integrity scenarios.

Course objectives

By the end of this course, participants will be able to:
• Explain public procurement principles and frameworks
• Select procurement methods and procedures
• Prepare compliant tender documents
• Evaluate bids transparently
• Manage award, standstill and challenges
• Promote integrity and prevent corruption

Target audience

This course is suitable for:
• Public sector procurement officers
• Tender committee members
• Government budget holders
• Auditors of public bodies
• Suppliers to government



Course content

Target competencies

Participants will develop competencies in:

- Regulatory compliance
- Procedure selection
- Tender documentation
- Transparent evaluation
- Integrity management

Course outline

Day 1: Public Procurement Principles

09:00–10:08	Value for money and transparency
10:08–11:00	Legal frameworks
11:00–11:30	**Coffee break**
11:30–11:45	Legal frameworks (continued)
11:45–12:53	Roles
12:53–14:00	Exercise

Day 2: Procurement Methods

09:00–10:08	Open, restricted and negotiated procedures
10:08–11:00	Thresholds
11:00–11:30	**Coffee break**
11:30–11:45	Thresholds (continued)
11:45–12:53	Framework agreements
12:53–14:00	Workshop

Day 3: Tender Documents

09:00–10:08	Specifications
10:08–11:00	Conditions
11:00–11:30	**Coffee break**



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11:30–11:45	Conditions (continued)
11:45–12:53	Evaluation criteria
12:53–14:00	Document review

Day 4: Evaluation and Award

09:00–10:08	Evaluation committees
10:08–11:00	Award decisions
11:00–11:30	**Coffee break**
11:30–11:45	Award decisions (continued)
11:45–12:53	Challenges
12:53–14:00	Case study

Day 5: Integrity and Improvement

09:00–10:08	Corruption risks
10:08–11:00	E-procurement
11:00–11:30	**Coffee break**
11:30–11:45	E-procurement (continued)
11:45–12:53	Performance
12:53–14:00	Action plan

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.



Course content

Dates, venues and fees

Current published course plans. Fees are per participant in EUR, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (EUR)
Cape Town Confirmed dates	9 Nov 2026	13 Nov 2026	**€1,890.–**
Online Confirmed dates	9 Nov 2026	13 Nov 2026	**€1,250.–**
Rome Confirmed dates	23 Nov 2026	27 Nov 2026	**€2,450.–**
Online Confirmed dates	23 Nov 2026	27 Nov 2026	**€1,250.–**
Dubai Confirmed dates	14 Dec 2026	18 Dec 2026	**€3,150.–**
Online Confirmed dates	14 Dec 2026	18 Dec 2026	**€1,250.–**
Barcelona Confirmed dates	18 Jan 2027	22 Jan 2027	**€2,840.–**
Online Confirmed dates	18 Jan 2027	22 Jan 2027	**€1,250.–**
Rome Confirmed dates	8 Feb 2027	12 Feb 2027	**€2,450.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	8 Feb 2027	12 Feb 2027	**€1,250.–**
Vienna Confirmed dates	1 Mar 2027	5 Mar 2027	**€2,940.–**
Online Confirmed dates	1 Mar 2027	5 Mar 2027	**€1,250.–**
London Confirmed dates	15 Mar 2027	19 Mar 2027	**€2,450.–**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**€1,250.–**
Cape Town Confirmed dates	5 Apr 2027	9 Apr 2027	**€1,890.–**
Online Confirmed dates	5 Apr 2027	9 Apr 2027	**€1,250.–**
Barcelona Confirmed dates	26 Apr 2027	30 Apr 2027	**€2,840.–**
Online Confirmed dates	26 Apr 2027	30 Apr 2027	**€1,250.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Cape Town Confirmed dates	17 May 2027	21 May 2027	**€1,890.–**
Online Confirmed dates	17 May 2027	21 May 2027	**€1,250.–**
Vienna Confirmed dates	7 Jun 2027	11 Jun 2027	**€2,940.–**
Online Confirmed dates	7 Jun 2027	11 Jun 2027	**€1,250.–**
Istanbul Confirmed dates	21 Jun 2027	25 Jun 2027	**€2,650.–**
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**€1,250.–**
Dubai Confirmed dates	12 Jul 2027	16 Jul 2027	**€3,150.–**
Online Confirmed dates	12 Jul 2027	16 Jul 2027	**€1,250.–**
Frankfurt Confirmed dates	2 Aug 2027	6 Aug 2027	**€2,650.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	2 Aug 2027	6 Aug 2027	**€1,250.-**
Paris Confirmed dates	23 Aug 2027	27 Aug 2027	**€2,860.-**
Online Confirmed dates	23 Aug 2027	27 Aug 2027	**€1,250.-**
Kuala Lumpur Confirmed dates	13 Sept 2027	17 Sept 2027	**€1,450.-**
Online Confirmed dates	13 Sept 2027	17 Sept 2027	**€1,250.-**
Amsterdam Confirmed dates	27 Sept 2027	1 Oct 2027	**€2,540.-**
Online Confirmed dates	27 Sept 2027	1 Oct 2027	**€1,250.-**
Dubai Confirmed dates	18 Oct 2027	22 Oct 2027	**€3,150.-**
Online Confirmed dates	18 Oct 2027	22 Oct 2027	**€1,250.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Rome Confirmed dates	8 Nov 2027	12 Nov 2027	**€2,450.-**
Online Confirmed dates	8 Nov 2027	12 Nov 2027	**€1,250.-**
London Confirmed dates	29 Nov 2027	3 Dec 2027	**€2,450.-**
Online Confirmed dates	29 Nov 2027	3 Dec 2027	**€1,250.-**

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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