

PROJECT MANAGEMENT | COURSE BROCHURE

Resource Management Across Multiple Projects

5 days | Classroom training | English

SMART HORIZON

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Course content

Why attend

When people work on several projects at once, conflicts over resources cause delays and burnout. This course teaches how to plan and manage shared resources across a portfolio: capacity planning, skills inventories, allocation rules, resolving conflicts, resource levelling and reporting utilisation and bottlenecks.

Over-committing scarce specialists is a common cause of portfolio delays. You will learn to match demand to capacity realistically.

Professional Problems This Course Is Designed to Solve

• Difficulty translating subject knowledge into practical workplace decisions.
• Inconsistent approaches to the activities covered in the course outline.
• Lack of a structured plan for applying and reviewing new skills.

Course methodology

Capacity planning exercises, resource conflict simulations, tool demonstrations and case studies.

Course objectives

By the end of this course, participants will be able to:
• Explain resource management challenges in multi-project environments
• Build capacity plans and skills inventories
• Forecast resource demand from the portfolio
• Allocate resources using clear rules
• Resolve resource conflicts between projects
• Report utilisation and bottlenecks

Target audience

This course is suitable for:
• PMO and resource managers
• Project and programme managers
• Functional managers
• Portfolio managers
• Planners



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Target competencies

Participants will develop competencies in:

- Capacity planning
- Demand forecasting
- Allocation
- Conflict resolution
- Utilisation reporting

Course outline

Day 1: Multi-Project Challenges

09:00–10:08	Shared resources
10:08–11:00	Multitasking costs
11:00–11:30	**Coffee break**
11:30–11:45	Multitasking costs (continued)
11:45–12:53	Bottlenecks
12:53–14:00	Exercise

Day 2: Capacity and Skills

09:00–10:08	Capacity planning
10:08–11:00	Skills inventories
11:00–11:30	**Coffee break**
11:30–11:45	Skills inventories (continued)
11:45–12:53	Availability
12:53–14:00	Workshop

Day 3: Demand and Allocation

09:00–10:08	Forecasting demand
10:08–11:00	Allocation rules
11:00–11:30	**Coffee break**



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11:30–11:45	Allocation rules (continued)
11:45–12:53	Prioritisation
12:53–14:00	Simulation

Day 4: Resolving Conflicts

09:00–10:08	Escalation
10:08–11:00	Levelling and sequencing
11:00–11:30	**Coffee break**
11:30–11:45	Levelling and sequencing (continued)
11:45–12:53	Negotiation
12:53–14:00	Case study

Day 5: Reporting

09:00–10:08	Utilisation metrics
10:08–11:00	Tools
11:00–11:30	**Coffee break**
11:30–11:45	Tools (continued)
11:45–12:53	Continuous improvement
12:53–14:00	Action plan

The timings provided are estimates and may vary depending on the number of participants and the discussions taking place during the sessions. They are indicative only and do not constitute a binding commitment.



Course content

Dates, venues and fees

Current published course plans. Fees are per participant in EUR, excluding unconfirmed taxes.

Venue	Start date	End date	Fee (EUR)
Cape Town Confirmed dates	23 Nov 2026	27 Nov 2026	**€1,890.–**
Online Confirmed dates	23 Nov 2026	27 Nov 2026	**€1,250.–**
Paris Confirmed dates	14 Dec 2026	18 Dec 2026	**€2,860.–**
Online Confirmed dates	14 Dec 2026	18 Dec 2026	**€1,250.–**
Cape Town Confirmed dates	18 Jan 2027	22 Jan 2027	**€1,890.–**
Online Confirmed dates	18 Jan 2027	22 Jan 2027	**€1,250.–**
Rome Confirmed dates	8 Feb 2027	12 Feb 2027	**€2,450.–**
Online Confirmed dates	8 Feb 2027	12 Feb 2027	**€1,250.–**
Barcelona Confirmed dates	22 Feb 2027	26 Feb 2027	**€2,840.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	22 Feb 2027	26 Feb 2027	**€1,250.–**
London Confirmed dates	15 Mar 2027	19 Mar 2027	**€2,450.–**
Online Confirmed dates	15 Mar 2027	19 Mar 2027	**€1,250.–**
Frankfurt Confirmed dates	5 Apr 2027	9 Apr 2027	**€2,650.–**
Online Confirmed dates	5 Apr 2027	9 Apr 2027	**€1,250.–**
Rome Confirmed dates	26 Apr 2027	30 Apr 2027	**€2,450.–**
Online Confirmed dates	26 Apr 2027	30 Apr 2027	**€1,250.–**
Cape Town Confirmed dates	17 May 2027	21 May 2027	**€1,890.–**
Online Confirmed dates	17 May 2027	21 May 2027	**€1,250.–**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Kuala Lumpur Confirmed dates	31 May 2027	4 Jun 2027	**€1,450.-**
Online Confirmed dates	31 May 2027	4 Jun 2027	**€1,250.-**
Vienna Confirmed dates	21 Jun 2027	25 Jun 2027	**€2,940.-**
Online Confirmed dates	21 Jun 2027	25 Jun 2027	**€1,250.-**
Dubai Confirmed dates	12 Jul 2027	16 Jul 2027	**€3,150.-**
Online Confirmed dates	12 Jul 2027	16 Jul 2027	**€1,250.-**
London Confirmed dates	2 Aug 2027	6 Aug 2027	**€2,450.-**
Online Confirmed dates	2 Aug 2027	6 Aug 2027	**€1,250.-**
Dubai Confirmed dates	23 Aug 2027	27 Aug 2027	**€3,150.-**



Course content

Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Online Confirmed dates	23 Aug 2027	27 Aug 2027	**€1,250.-**
Rome Confirmed dates	6 Sept 2027	10 Sept 2027	**€2,450.-**
Online Confirmed dates	6 Sept 2027	10 Sept 2027	**€1,250.-**
Istanbul Confirmed dates	27 Sept 2027	1 Oct 2027	**€2,650.-**
Online Confirmed dates	27 Sept 2027	1 Oct 2027	**€1,250.-**
Vienna Confirmed dates	18 Oct 2027	22 Oct 2027	**€2,940.-**
Online Confirmed dates	18 Oct 2027	22 Oct 2027	**€1,250.-**
Amsterdam Confirmed dates	8 Nov 2027	12 Nov 2027	**€2,540.-**
Online Confirmed dates	8 Nov 2027	12 Nov 2027	**€1,250.-**



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Dates, venues and fees (continued)

Venue	Start date	End date	Fee (EUR)
Dubai Confirmed dates	29 Nov 2027	3 Dec 2027	**€3,150.-**
Online Confirmed dates	29 Nov 2027	3 Dec 2027	**€1,250.-**
Barcelona Confirmed dates	13 Dec 2027	17 Dec 2027	**€2,840.-**
Online Confirmed dates	13 Dec 2027	17 Dec 2027	**€1,250.-**

Plan your next step

Dates, availability, exact venue, taxes, inclusions and payment terms require written confirmation. This brochure is not a quotation, registration, booking confirmation or visa invitation. Participants receive a Smart Horizon certificate of attendance; programmes are not externally accredited and do not award a professional qualification or designation. Confirm arrangements before booking travel.

For group or in-house training, contact our learning team to discuss your objectives and delivery arrangements.

Contact Smart Horizon

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View the latest course details online